



## Job Announcement – Program Manager (PT to start)

### About the California Urban Streams Partnership(CUSP):

CUSP is a project of the non-profit, Earth Island Institute, located in Berkeley, CA. CUSP provides an information sharing function statewide and also advocates for state policies that support grassroots urban watershed organizations working to protect and restore the environment. Our statewide network is composed of approximately 150 organizations. CUSP relies on project-based grants and fee-for-service arrangements with local agencies to achieve our mission for the improvement of fish and wildlife habitat, the return of functioning ecosystems, and the betterment of urban environments and quality of life. We provide public education about the values of urban streams and rivers, and making them community amenities as a central part of the CUSP mission.

**Salary rate:** \$40 an hour gross with pro-rated accrual of the following benefits: sick leave, vacation, and health insurance. This is currently a part-time position, ranging from 30- 40% FTE.

### Responsibilities of Position

1. **Manage the Streamside Management Program for Landowners (SMPL)**, serving property owners and residents with stream bank erosion and flooding issues in the Contra Costa County. Work entails outreach efforts through existing creek/watershed organizations (and County referrals) to identify and provide technical advice to residents with creek problems. The program manager will make site visits to help property owners diagnose the cause of their creek problems and identify the range of solutions. CUSP will also hold training workshops with local resources agencies.
2. **Manage the CUSP components of Codornices Creek Restoration Project**, located in a neighborhood in west Albany and Berkeley. The program manager will work collaboratively with an engineering consulting firm and the City of Berkeley to reach a final restoration design. The Program Manager will coordinate two years of community involvement, including: citizen volunteer planning and soil bioengineering/planting days as well as and plant establishment/maintenance activities. CUSP also will oversee pre- and post-project monitoring.

### Skills & Requirements

- knowledge of fluvial geomorphology, hydraulic engineering and soil bioengineering with riparian plants
- knowledge of the different concepts and approaches to stream restoration
- experience in program management, including development of project schedules, budgets, and reporting of outputs
- interest and experience in community engagement, particularly in disadvantaged and under-represented communities
- Clean CA driver record, license and vehicle and willingness to drive

### Advancement Opportunities:

The CUSP directors and advisory board will continue to seek organizational funding to continue the Program. An interest in organizational development, capacity building, developing creative initiatives, and fundraising is therefore an important consideration in our selection for the new hire.

### To Apply:

Email your resume and a one page letter describing your qualifications, experience, education, and your ideas for growing the CUSP organization to: Josh Bradt, co-director of CUSP at [CUStreams@gmail.com](mailto:CUStreams@gmail.com) by **September 10**

Earth Island Institute provides equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, gender identity or expression,



national origin, age, disability, genetic information, marital status, amnesty, or status as a covered veteran in accordance with applicable federal, state and local laws.

**Hiring Schedule:**

**September 10-** deadline for application submittal: **September 18** – candidate interviews : **September 21** – select hire;  
**October 8** – start date